

NOTES:

1. Participation in the AGM via Video Conferencing Facility:

As per the directive issued by Securities and Exchange Commission of Pakistan ("SECP"), the Company has made arrangements of video conference facility to ensure that members can also participate in the AGM proceeding via video link.

The members and their proxies who intends to attend the AGM through video link must register their particulars by sending an email at syed.hussain@gatron-novatex.com. The members registering to connect through video link facility are required to mention their name, folio number and number of shares held in their name in the email with subject "Registration for Gatron (Industries) Limited AGM" along with valid copy of their CNIC/Passport. Video link and login credentials will be shared with the members whose emails, containing all the required particulars, are received at the given email address at least 48 (forty eight) hours before the time of the AGM.

2. Closure of Share Transfer Books:

The Share Transfer Books of the Company will remain closed from October 17, 2026, to October 26, 2026 (both days inclusive). Transfers received in order at the office of the Shares Registrar, M/s F.D. Registrar Services (Pvt.) Limited, Suit 1705-A, 17th Floor, Saima Trade Tower, I.I. Chundrigar Road, Karachi, before the closure of business on October 16, 2026, will be considered in time for the purpose of attendance in the AGM.

3. Participation in the AGM:

A member entitled to attend and vote at the meeting may appoint another member as his/her proxy to attend, speak and vote on his/her behalf. Proxies in order to be effective must be received at the office of the Company not less than 48 hours before the time of holding the meeting. Proxy form is annexed.

In the case of corporate entity, the Board of Directors resolution/Power of Attorney with specimen signature and attested copy of valid CNIC of the person nominated to represent and vote on behalf of the corporate entity, shall be submitted along with proxy form to the Company.

A member, who has deposited his/her shares in Central Depository Company of Pakistan Limited, must bring his/her Participant ID number and account/sub account number along with original CNIC or NICOP or Passport at the time of attending the meeting.

4. SUBMISSION OF COMPUTERIZED NATIONAL IDENTITY CARD

Computerized National Identity Card (CNIC) or National Identity Card for Overseas Pakistanis (NICOP) of the shareholders is mandatory requirement for payment of dividend. Shareholders are therefore, requested to submit copies of their valid CNIC or NICOP to the Shares Registrar of the Company. In case of non-receipt of valid CNIC or NICOP, the company will be constrained to withhold the payment of dividends of such shareholders.

The shareholders, while sending copies of CNIC or NICOP, must quote their respective folio number, CDC IAS and CDC Sub-Account numbers maintained with Stockbrokers.

5. PROVIDING INTERNATIONAL BANK ACCOUNT NUMBER (IBAN):

The Securities and Exchange Commission of Pakistan vide its Circular Letter No. CL/CSD/Misc/2014-30 dated March 19, 2021, directed all the listed companies to pursue with their shareholders who have not yet provided their IBAN. Therefore, all the shareholders are requested to provide their IBANs as soon as possible to enable the Company to credit the cash dividend payment (if any), through electronic transfer directly into their Bank Account.

Further, the cash dividend, if any, of the members who have not provided IBAN, will be withheld by the Company under Clause (ii) of Regulation 6 of the Companies (Distribution of Dividends) Regulations, 2017.

6. UNCLAIMED SHARES/DIVIDEND:

Shareholders of the company are once again requested to contact the office of the company or the company's shares registrar for collection of their shares/dividends which they have not yet received due to any reason after completing the required formalities.

7. DEPOSIT OF PHYSICAL SHARES INTO CDC ACCOUNT:

The shareholders of the Company are hereby informed that as per provision of Section 72 of the Companies Act, 2017, the companies are required to replace their physical shares with book-entry form within a period not exceeding four years from the date of the promulgation of the Act. SECP, vide their letter No. CSD/ED/Misc./2016-639- 640 dated 26th March 2021, has advised all listed companies to pursue their shareholders who still hold their shares in physical form for converting the same into book-entry-form.

In view of the above and as advised by SECP, the shareholders who hold physical shares are requested to arrange to convert them into book-entry form. For this purpose, the shareholder shall be required to open an account with either Central Depository Company of Pakistan or any Trading Rights Entitlement Certificate holder (Securities Broker) of Pakistan Stock Exchange.

The benefits associated with the book-entry-form shares include "readily available for trading, whereas trading of physical scrips is currently not permitted", "no risk of damaged, lost, forged or duplicate certificates", "reduced stamp duty on physical to book-entry-form transfers", "no stamp duty on electronic transfers in CDS", "instantaneous transfer of ownership", "instant receipt/credit of dividends and other corporate entitlements (i.e. bonus, rights and new issues, etc.)", and pledging of securities, etc.

8. NOTIFY CHANGE OF ADDRESS:

The members are advised to notify the Company's Shares Registrar of any change in their addresses in case of physical shares and, in case of shares being held electronically, must be notify directly to broker/participant/CDC account services.

9. TRANSMISSION OF ANNUAL AUDITED FINANCIAL STATEMENTS:

The SECP vide SRO No.389(1)/2023 dated March 21, 2023, has allowed listed companies to circulate their Annual Audited Financial Statements (i.e. the Annual Balance Sheet and Profit or Loss Account, Auditors Reports and Directors' Report) to its members through QR enabled code and web-link, which is shared below:

WEB-LINK
<https://gatron.com/investor.info/>



10. PROHIBITION OF GIFTS DISTRIBUTION:

In accordance with company policy and regulatory guidelines, no gifts or incentives shall be distributed at the AGM.

11. STATUTORY CODE OF CONDUCT AT ANNUAL GENERAL MEETING

Shareholders are requested to observe the conduct referred to in sub-regulation 2 of Regulation 55 of the Companies Regulations, 2024 while attending the Annual General Meeting